



# Arcola Theatre Rate Card

Please note:

- The space hire rates below do not include staff costs.
- All bookings operate on a 4 hour minimum hire time, with the exception of meeting rooms which operate on a 2 hour minimum.
- Daily rates assume an 7.5 hour day, normally running from 10am-5.30pm. Longer days/other times are possible, at an additional charge.
- Studio 1 and Studio 2 comes pre-rigged with basic sound and lighting which will need to be operated by an approved technician; rates below.
- On performance days, the bar is used by our patrons from 6pm-10.30pm (approx.).
- Rates include Wi-Fi, tables and chairs.
- We do not hire our spaces for ticketed performances. Please contact [production@arcolatheatre.com](mailto:production@arcolatheatre.com) for these.

<b>REHEARSAL &amp; MEETING ROOM HIRE (4 hours minimum)</b>			
	<i>Hourly</i>	<i>Daily (10am-5.30pm)</i>	<i>Weekly (5 days)</i>
BAR	£45	-	-
STUDIO 2	£45	£300	£1,500
REHEARSAL ROOM 1, 2, 3	£30	£200	£1,000
MEETING ROOMS	£25	£200	£150

<b>READINGS / CONFERENCE / AWAY DAY / EVENTS HIRE (4 hours minimum)</b>					
	<i>Commercial (hourly)</i>	<i>Charity (hourly)</i>	<i>Commercial (daily 10am-5.30pm)</i>	<i>Charity (daily 10am-5.30pm)</i>	<i>Sunday hires</i>
STUDIO 1	£200	£100	£1,500	£750	£2,000
STUDIO 2	£120	£60	£800	£400	£1,500
REHEARSAL ROOM 1, 2, 3	£95	£45	£700	£300	-

<b>FILMING &amp; PHOTOGRAPHY HIRE</b>				
	<i>Commercial (half day 10am-2pm)</i>	<i>Charity (half day 10am-2pm)</i>	<i>Commercial (daily 10am-5.30pm)</i>	<i>Charity (daily 10am-5.30pm)</i>
STUDIO 1	£1,500	£700	£2,500	£1,200
STUDIO 2	£1,000	£600	£2,000	£1,000
REHEARSAL ROOM 1, 2, 3	£750	£600	£1,000	£850
BAR & FOYER	£1,000	£600	£2,000	£1,000

For further details, please contact [production@arcolatheatre.com](mailto:production@arcolatheatre.com)

STAFF RATES (minimum 4 hour call)		Sunday rate*
Technician**	£30/hour	£60/ hour
Duty Manager	£25/hour	£50/hour
Ushers	£21/hour	£22/hour
Bar Staff	£24/hour	£28/hour
Box Office	£24/hour	£28/hour
Security Guard	£30/hour †	£60/hour †

\*Double time on Sundays or between 00:00 and 08:00

\*\*£37.50/hour after 9 hours

† Depending on the type of event and times of the event, the security team will only work in a pair as minimum. For their safety and the safety of those attending events.

Sunday Hire (e.g. 3.30pm matinee) Staff Breakdown:

- Studio 1: one duty manager, two ushers, one technician, one box office attendant
- Studio 2: one duty manager, one usher, one technician, one box office attendant
- The cost of the box office staff will be split 50/50 between companies if two shows are taking place

EQUIPMENT FOR HIRE (per day)	
Projector	£50
Piano tuning	£125
Portable PA*	£10
Microphone (SM58)**	£5

\*Included in RR1/2 bookings

\*\*Subject to availability, as our main productions are prioritised