



arcola
theatre



Job Pack
Bar Staff

ABOUT ARCOLA THEATRE

Arcola produces daring, high-quality theatre in the heart of East London and beyond.

We **CREATE trailblazing theatre for all.**

Across our indoor and outdoor spaces, Arcola commissions and premieres exciting, original works alongside rare gems of world drama and bold new productions of classics.

Our socially-engaged, international programme champions diversity, challenges the status quo, and attracts tens of thousands of people to our building each year.

Ticket prices are some of the most affordable in London, and our long-running Pay What You Can scheme ensures there is no financial barrier to accessing the theatre.

During the pandemic, Arcola built Arcola Outside as a safer place for audiences to enjoy live performance. Designed by the multi-award-winning Jon Bausor (London 2012 Paralympics Opening Ceremony), our new space is 60 metres from the theatre's main building on Ashwin Street. Home to our Today I'm Wiser festival last summer, it will remain a cultural hub in the heart of Dalston for years to come.

Over the last few months, we have been undertaking some important renovations to improve the in-person experience of visiting Arcola Theatre for audiences, artists, and staff. We have recently announced the first show of our 2022 season, opening in May in the main building (Studio 1, capacity of 197) 'We Started to Sing' written and directed by Barney Norris. Further announcements will be made imminently about Studio 1 productions as well as Arcola Outside events.

In 2020, we were awarded the Off West End Award for Special Achievement, which came in the same year we were marking our 20th Anniversary.

"Arcola Theatre brings the very best of the world's performing and visual arts to the people of the world living and working in London." – The Guardian

Below: Arcola Outside - Photo: David Monteith-Hodge / Photographise

Front Page: *Little Miss Sunshine* – Photo: Manuel Harlan



JOB DESCRIPTION

Role: Bar Staff for Arcola Theatre Bar

Reporting to: Bar Manager

Arcola Theatre are looking to expand their Front of House staff to work at Arcola Theatre bar.

Job Description:

Specific responsibilities include but are not limited to:

- Stocking the bar
- Serving drinks
- Ability to communicate with the customers
- Keeping up to date with current and future productions and events

Essential experience:

- Bar experience
- Essential - Experience of a public facing role
- Essential – Experience of handling cash and stock taking
- Desirable - First Aid Trained

Person Specification:

- A calm, enthusiastic, friendly and polite team player who enjoys meeting new people
- Passionate about the arts, especially theatre
- Flexible, but focused when at work
- Able to prioritise duties and think on your feet
- Able to work unsupervised in a busy environment
- Ability to retain information and confidence when speaking with the public

TERMS AND CONDITIONS

Hours:	Allocated on a shift basis by the Bar Manager, you MUST be able to work evening and weekend shifts with a minimum of 2 shifts per week). Shifts are usually between 5pm-12pm
Salary:	£11.05 per hour
Contract:	Zero hours
Benefits include:	Staff discount at Arcola Bar.
Ideal start date:	Need to be able to attend a Health and Safety training session on 17th May 9am-1pm . Shifts start from 19 th May but additional training shifts will take place prior to this date.
Probationary:	6 weeks from first solo shift
Location:	Arcola Theatre Bar 24 Ashwin Street, Dalston, London, E8 3DL and Arcola Outside Bar 2 Ashwin Street, Dalston, London, E8 3DL.
Training:	Arcola will provide training as necessary in fire safety marshalling and first aid as well as all other Arcola H&S procedures relevant to the role.



Die Walküre (Grimeborn)
– Photo: Alex Brenner

HOW TO APPLY

Application by submission of an Arcola Application Form, showing how each of the points required in the person specification is met, via email to jobs@arcolatheatre.com.

Deadline for applications: 4th May by 10am
Group interviews: 6th May 10.30am-12pm

Arcola Theatre is committed to ensuring applicants have an equitable experience when applying for the role, attending an interview, or working for our company, so please make us aware of any support you need.

If you require the pack in large print, or alternative format or wish to discuss any queries please contact Lucy Wood lucy@arcolatheatre.com who will be happy to make any necessary arrangements for any stage of the process.

We look forward to hearing from you.

A photograph of three actors in a rehearsal space. On the left, a woman with dark hair and bangs, wearing a dark blue dress, is laughing and clapping. In the center, a man with short dark hair and a beard, wearing a white t-shirt, is smiling and gesturing with his right arm. On the right, a woman with blonde hair, wearing a blue dress, is smiling and clapping. The background is a bright, out-of-focus room with posters on the wall.

Rehearsals for *The Game of Love and Chance* - Photo: Alex Brenner